Kodiak Raspberry Island Remote Lodge

Job Description

Employment with Kodiak Raspberry Island Remote Lodge

As with any position at Kodiak Raspberry Island Remote Lodge, this position represents an integral member of a tightly woven team living on a remote island far from the conveniences of normal, modern civilization, whose primary goal is to present our international visitors with a safe, comfortable, and enriching experience in Alaska's Wild. We seek personable, responsible, and respectable men and women who welcome our direction yet are confident in approaching the task at hand autonomously. Your persona will not only be part of our visitor's experience to Kodiak Raspberry Island Remote Lodge; you will also be an influence to our two young children and an important constituent of the support system for Tiffany, Birch and the rest of our team.

Indoor Camp Hand Position
6 days/week 8 hrs/day

August 8-September 22, 2020

The Indoor Camp Hand's primary responsibilities are housekeeping, kitchen support, and meal serving. The Indoor Camp Hand will also be prepared and available for 'other duties as assigned,' as needed.

This is a split shift position. The morning shift starts at 6:15am and includes dishes (table setting and clearing, loading and unloading dishwasher as well as washing dishes in a sink), laundry, lodge and daily cabin cleaning (vacuuming, bed making, bathroom and toilet cleaning, window washing, dusting, etc), and concludes at 11:15am.

The Indoor Camp Hand's afternoon shift starts at 5:00pm and includes similar duties to the Indoor Camp Hand's morning shift; cleaning, serving, and preparing for the coming day. This shift concludes at 9:00pm.

Both shifts will include serving different dishes during meals, topping off ice waters, monitoring condiments and quantities, clearing dishes when guests are finished eating, dessert serving, and general dining room and meal flow.

The above is a generalization of the Indoor Camp Hand's routine, however, the Camp Hand positions work with Tiffany and/or Lodge Cook, and can adjust according to their goals, responsibilities, and direction for the day.

Along with the above, both the Indoor and Outdoor Camp Hands will also be in charge of detailing our guest cabins when our guests depart at the conclusion of their stay. This will involve cleaning the bathrooms, windows, vacuuming, changing bedding, etc; completely preparing the cabin(s) for our next group's arrival.

It is important to note that this position also includes *other duties as assigned*. These may involve construction, painting, ditch-digging, sanding, engine maintenance and repair, trail brushing, weeding, and so on. *You may be asked to pursue these duties over your standard duties if necessary.*

Please approach this position and lifestyle with flexibility as change, due to weather, specific guests' requirements, equipment problems, and so on, can interrupt day to day routine.

Special licenses required <u>before arrival</u> to Raspberry Island:

Alaska Food Handlers Card: www.akfoodhandlerscard.com

TAP (Training for Alcohol Professionals) card preferred: www.alaskacharr.com/tap.html

Special clothing/gear required <u>before arrival</u> to Raspberry Island:

Knee high rubber boots, rain gear (pants and jacket). Waterproof watch. Please request a copy of our Employee Equipment List for a list of other recommended items.

Indoor Camp Hand Compensation:

Compensation for this position is about $2,270 per month and is based on a 6 day work week 8 hours per day. This is a split shift position, with the morning shift typically starting at 6:15am and finishing at 11:15am, and the afternoon shift starting at 5:00pm and finishing at 9:00pm, with a half hour unpaid breakfast and dinner break during each respective shift. You will be provided with a time sheet and required by the Department of Labor to keep track of your hours worked per week. If you work more than 48 hours per week, you will be paid $15.29 per extra hour. If you complete your tasks within the timeframe allocated, and 'clock out' early, ***you will still be paid for 8 hours of work***. You will be paid at the end of each month and within two weeks of your final day of employment.

Please know that the amount of time we have listed is a conservative representation of what we feel is needed to complete your responsibilities and *extra overtime is discouraged*. In the event you require more time than we allocate in the Job Description, we will do our best to work with you in training and redirection to ensure you're handling your various tasks efficiently.

Room and board is furnished, per the Employee Handbook, as well as an equal share in lodge tips, and 100% of tips directly presented to you by the guest. Appropriate taxes will be deducted from your monthly pay, and you will be covered by Workman's Comp Insurance during your working hours. Sick and leave days are unpaid.

Bonus: There is a $500 end of term bonus associated with this position. If you work with us through conclusion of our employment contract, you will receive the end of term bonus. Please note that $250 of your bonus is considered a security deposit and may be withheld in the event our staff cabin is left a mess or our belongings damaged. Further, tardiness is unacceptable in this position; $100 per day you are late for work is deducted from your bonus, and if you're late for work 2 times you will unfortunately be released from employment the second time you are late. Finally, a portion of your end of season bonus AND hourly compensation may be withheld if our belongings are damaged or lost while you use them during your off time.

Round trip transportation to the lodge from Kodiak City is also included, as long as you arrive on dates we recommend (days we already have travel planned into 'town'). Please note your point of hire is Raspberry Island; if you quit or are fired you will be charged the standard fare on the next available boat or plane back into Kodiak (currently about $420).

It is important to us that you are aware of how this position's compensatory package relates to other job opportunities you may have. Please review the chart below to compare the benefits of working here to a 'regular' job and associated expenses. The entries regarding the 'comparable job,' may or may not be accurate to your lifestyle and current budget, but was our best, conservative guess and we invite you to adjust the entries accordingly. According to the chart below, a comparable job would roughly need to pay $18.25 per hour to result in the same disposable income; a formula that *hasn't added* tips you may accumulate throughout the summer, or the end of season bonus.

hrly wage	$ 10.19	40	hours		
over time	$ 15.29	8	hours		
room/board/day	$ 0.00	0			
work shifts:	AM hrs	PM hrs	hrs/day	Days/wk	Total hrs/wk
	4	4	8	6	48
weekly income	$ 529.88				
monthly income	$ 2,270.91				
Summer income	$ 4,541.83	2	months		
Tips (approximate)	$ 50.00	/week			
end of term bonus	$ 500.00				
Total:	$ 5,441.83				
Comparable Job					
weekly income	$529.88	40 hr/wk			
rent/month	$350.00				
food/month	$350.00				
car gas	$50.00				
utilities	$50.00				
Total cost of living/mo	$800.00				
$/hr	**$18.25**				

Please do not ask us for a raise during the season. This is a short season and the above compensation is what we are offering. We may consider a new compensatory package if you are a candidate for employment with us next year.

Alaska is an “at will state,” meaning you may quit or can be let go at any time.

Please thoroughly review our **Employee Handbook** for a lot more detail outlining this position, what we expect of our team, and what you can expect in return.

This is an amazing, beautiful place, and opportunities abound. You will meet people from around the world, who in many cases may be able to offer you constructive input and professional connection. Your office will be in the middle of the remote Alaskan wilderness on the edge of the Pacific Ocean. Your apartment is one of the top lodges on Kodiak and in Alaska, and your restaurant is appreciated by travelers from the world over. Among these the true opportunity of this job lies; it is up to you to make the most of it.

Thank you again for considering this position. We encourage you to communicate with us further about this opportunity if you are interested.

Sincerely,

Birch and Tiffany Robbins
Kodiak Raspberry Island Remote Lodge
www.raspberryisland.com
Vacation@raspberryisland.com